



## **Library Board Meeting Agenda**

**Wednesday, January 21<sup>st</sup>, 2026 – 4:00PM**

**GFP\_ Meeting Room/Zoom Broadcast**

- **Call to Order**
- **Citizens Comments**

*All meetings of the Grand Forks Public Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board must sign in and are allowed up to three minutes to speak.*

- **Consent Agenda**
  - Minutes of December 17<sup>th</sup>, 2026
  - Bills Paid Early December 2025/January 2026
  - Edit List of January 2026
- **Budget Report**
- **Old Business**
- **New Business**
  - Year end fund balances
- **Reports**
  - President's Report
  - Director's Report
  - Department Heads Report

**Next Meeting: Wednesday, February 18<sup>th</sup>, 2026 – 4:00 PM**



## **Library Board Meeting Minutes**

**Wednesday, December 17<sup>th</sup>, 2025 – 4:00PM**

**GFP\_ Meeting Room/Zoom Meeting**

Present: Brad Sherwood, Chilly Goodman, Paul Traynor, Paul Sum

Not Present: Becky Ronkowski, Tricia Lunski, Cynthia Pic

Staff Attending: Wendy Wendt, Ally Kujath, Angie Laxdal, Audrey Jones, Dylan Gonser, Wesley Byzewski, Tabatha Lugo

**Call to Order:** Brad Sherwood called the meeting to order at 4:00 p.m.

### **Citizens' Comments:**

- None

### **Consent Agenda:**

- Motion to approve the minutes of November 19<sup>th</sup>, 2025, Bills Paid Early October 2025/November 2025, Edit List of November 2025 (**MSC Traynor, Sum, Unanimous**).

**Budget Report:** The budget report was reviewed.

### **Old Business:**

- The Library Director's Annual Review was discussed.
  - Motion to approve Wendy Wendt's cost of living raise (**MSC Sum, Traynor, Unanimous**).

### **New Business:**

#### **Reports:**

- The Director's Report was given by Wendy Wendt.
- Department Reports were reviewed.

**The next regular board meeting will be held Wednesday, January 21<sup>st</sup>, 2026, at 4:00 p.m.**

With no further discussion, the meeting was adjourned at 4:38 p.m. (**MSC Traynor, Sum, Unanimous**).

Respectfully submitted,

Chilly Goodman, Library Board Secretary

**Bills Paid Early**  
**December 2025 and January 2026**

Vendor	Amount	Credit Card Details	Payment Date
AMEX	\$12,609.10	Adult Books \$2,650.46 Children's Books \$242.10 Adult AV \$432.33 Children's AV \$30.91 Reference \$127.04 Computer Supplies \$6,236.77 Minor PC Software \$199.96 Programming \$59.92 Telephone \$676.33 Mtce Communication & Elec \$1,166.57 Credit Card Fees \$786.71	1/6/2026
<b>Total:</b>	<b>\$12,609.10</b>		



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 2124 - Library									
<b>REVENUE</b>									
Department 000 - Revenues									
Real Estate Taxes									
<b>301</b>	<b>Current Real Estate Taxes</b>								
301.0010	Current Real Estate Taxes	2,394,846.00	.00	2,394,846.00	(623.22)	.00	2,186,386.28	208,459.72	91
301.0011	Discount 5% on RE Taxes	(119,742.00)	.00	(119,742.00)	.00	.00	.00	(119,742.00)	0
<b>301 - Current Real Estate Taxes Totals</b>		<b>\$2,275,104.00</b>	<b>\$0.00</b>	<b>\$2,275,104.00</b>	<b>(\$623.22)</b>	<b>\$0.00</b>	<b>\$2,186,386.28</b>	<b>\$88,717.72</b>	<b>96%</b>
Real Estate Taxes Totals		\$2,275,104.00	\$0.00	\$2,275,104.00	(\$623.22)	\$0.00	\$2,186,386.28	\$88,717.72	96%
Intergovernmental									
<b>322</b>	<b>Library Grants</b>								
322.0100	Library Grants	.00	.00	.00	.00	.00	1,000.00	(1,000.00)	+++
<b>322 - Library Grants Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>(\$1,000.00)</b>	<b>+++</b>
<b>324</b>	<b>State Aid in Lieu of PPTR</b>								
324.0071	State Aid in Lieu of PPTR	40,000.00	.00	40,000.00	3,333.33	.00	36,666.67	3,333.33	92
324.0079	Primary Residence Credit from State of ND	.00	.00	.00	.00	.00	108,519.22	(108,519.22)	+++
324.0080	Senior Citizens Tax	50,000.00	.00	50,000.00	.00	.00	62,944.19	(12,944.19)	126
324.0081	Disabled Veteran Credit	20,000.00	.00	20,000.00	.00	.00	24,095.14	(4,095.14)	120
324.0095	Communication In-Lieu Tax	10,000.00	.00	10,000.00	.00	.00	10,279.67	(279.67)	103
324.0100	Library State Aid	70,000.00	.00	70,000.00	.00	.00	68,115.30	1,884.70	97
<b>324 - State Aid in Lieu of PPTR Totals</b>		<b>\$190,000.00</b>	<b>\$0.00</b>	<b>\$190,000.00</b>	<b>\$3,333.33</b>	<b>\$0.00</b>	<b>\$310,620.19</b>	<b>(\$120,620.19)</b>	<b>163%</b>
<b>325</b>	<b>Mobile Home Tax</b>								
325.0030	Mobile Home Tax	5,000.00	.00	5,000.00	285.19	.00	6,546.94	(1,546.94)	131
325.0040	Library County Aid	844,085.00	.00	844,085.00	7,018.28	.00	753,500.55	90,584.45	89
<b>325 - Mobile Home Tax Totals</b>		<b>\$849,085.00</b>	<b>\$0.00</b>	<b>\$849,085.00</b>	<b>\$7,303.47</b>	<b>\$0.00</b>	<b>\$760,047.49</b>	<b>\$89,037.51</b>	<b>90%</b>
<b>327</b>	<b>Library Private Grants</b>								
327.0130	Library Private Grants	.00	.00	.00	.00	.00	29,650.00	(29,650.00)	+++
<b>327 - Library Private Grants Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,650.00</b>	<b>(\$29,650.00)</b>	<b>+++</b>
Intergovernmental Totals									
Intergovernmental Totals		\$1,039,085.00	\$0.00	\$1,039,085.00	\$10,636.80	\$0.00	\$1,101,317.68	(\$62,232.68)	106%
Charges For Services									
<b>336</b>	<b>Library Services</b>								
336.0010	Library Services	6,000.00	.00	6,000.00	480.00	.00	11,200.80	(5,200.80)	187
336.0040	Library Fees	2,500.00	.00	2,500.00	412.44	.00	4,801.92	(2,301.92)	192
336.0050	Rental Of Equipment	10,000.00	.00	10,000.00	1,514.05	.00	15,598.44	(5,598.44)	156
<b>336 - Library Services Totals</b>		<b>\$18,500.00</b>	<b>\$0.00</b>	<b>\$18,500.00</b>	<b>\$2,406.49</b>	<b>\$0.00</b>	<b>\$31,601.16</b>	<b>(\$13,101.16)</b>	<b>171%</b>
Charges For Services Totals		\$18,500.00	\$0.00	\$18,500.00	\$2,406.49	\$0.00	\$31,601.16	(\$13,101.16)	171%
Interest									
<b>356</b>	<b>Interest-Investments</b>								
356.0010	Interest-Investments	25,000.00	.00	25,000.00	.00	.00	95,109.61	(70,109.61)	380
<b>356 - Interest-Investments Totals</b>		<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$95,109.61</b>	<b>(\$70,109.61)</b>	<b>380%</b>
Interest Totals		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$95,109.61	(\$70,109.61)	380%



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 2124 - Library									
<b>REVENUE</b>									
Department 000 - Revenues									
Miscellaneous									
<b>357</b>	<b>Donations Library</b>								
357.0130	Donations Library	500.00	.00	500.00	202.00	.00	2,107.33	(1,607.33)	421
		<b>357 - Donations Library Totals</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$202.00</b>	<b>\$2,107.33</b>	<b>(\$1,607.33)</b>
		<i>Miscellaneous Totals</i>		<i>\$500.00</i>	<i>\$0.00</i>	<i>\$500.00</i>	<i>\$202.00</i>	<i>\$2,107.33</i>	<i>(\$1,607.33)</i>
Cash Carryover-Budget									
<b>390</b>	<b>Cash Carryover-Budget</b>								
390.0010	Cash Carryover-Budget	700,000.00	.00	700,000.00	.00	.00	.00	700,000.00	0
		<b>390 - Cash Carryover-Budget Totals</b>		<b>\$700,000.00</b>	<b>\$0.00</b>	<b>\$700,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$700,000.00</b>
		<i>Cash Carryover-Budget Totals</i>		<i>\$700,000.00</i>	<i>\$0.00</i>	<i>\$700,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$700,000.00</i>
Department 000 - Revenues		<b>Totals</b>		<b>\$4,058,189.00</b>		<b>\$4,058,189.00</b>	<b>\$12,622.07</b>	<b>\$3,416,522.06</b>	<b>\$641,666.94</b>
		<b>REVENUE TOTALS</b>		<b>\$4,058,189.00</b>		<b>\$4,058,189.00</b>	<b>\$12,622.07</b>	<b>\$3,416,522.06</b>	<b>\$641,666.94</b>
<b>EXPENSE</b>									
Department 100 - Expenditures									
Personnel Services									
<b>400</b>	<b>Wages &amp; Salary-Permanent</b>								
400.0010	Wages & Salary-Permanent	1,540,000.00	.00	1,540,000.00	103,878.43	.00	1,423,910.81	116,089.19	92
400.0020	Wages & Salary-Temporary	260,000.00	.00	260,000.00	15,671.31	.00	205,010.39	54,989.61	79
400.0030	Wages & Salary-Overtime	1,000.00	.00	1,000.00	.00	.00	160.92	839.08	16
400.0060	Wages & Salary-Sick Leave	55,000.00	.00	55,000.00	.00	.00	23,545.42	31,454.58	43
		<b>400 - Wages &amp; Salary-Permanent Totals</b>		<b>\$1,856,000.00</b>		<b>\$1,856,000.00</b>	<b>\$119,549.74</b>	<b>\$1,652,627.54</b>	<b>\$203,372.46</b>
		<i>Personnel Services Totals</i>		<i>\$1,856,000.00</i>		<i>\$1,856,000.00</i>	<i>\$119,549.74</i>	<i>\$1,652,627.54</i>	<i>\$203,372.46</i>
Fringe Benefits									
<b>401</b>	<b>FICA OASDI-Employer</b>								
401.0010	FICA OASDI-Employer	115,000.00	.00	115,000.00	7,119.16	.00	98,819.59	16,180.41	86
401.0015	FICA Medicare-Employer	27,000.00	.00	27,000.00	1,664.90	.00	23,111.01	3,888.99	86
401.0020	Unemployment Compensation	200.00	.00	200.00	.00	.00	.00	200.00	0
401.0030	Worker's Compensation	3,500.00	.00	3,500.00	.00	.00	3,233.58	266.42	92
		<b>401 - FICA OASDI-Employer Totals</b>		<b>\$145,700.00</b>		<b>\$145,700.00</b>	<b>\$8,784.06</b>	<b>\$125,164.18</b>	<b>\$20,535.82</b>
<b>402</b>									
<b>NDPERS- Health Insurance</b>									
402.0010	NDPERS- Health Insurance	230,000.00	.00	230,000.00	17,203.50	.00	212,330.06	17,669.94	92
402.0020	Life Insurance-Employee	5,600.00	.00	5,600.00	318.44	.00	4,790.97	809.03	86
402.0030	Disability Insurance	6,500.00	.00	6,500.00	.00	.00	5,389.71	1,110.29	83
402.0035	Dental Insurance	5,600.00	.00	5,600.00	482.22	.00	5,311.99	288.01	95
402.0040	Pension Plan-Def. Benefit	175,000.00	20,000.00	195,000.00	.00	.00	126,788.00	68,212.00	65
402.0043	Pension-NDPERS	115,000.00	.00	115,000.00	9,645.78	.00	129,251.73	(14,251.73)	112
		<b>402 - NDPERS- Health Insurance Totals</b>		<b>\$537,700.00</b>		<b>\$557,700.00</b>	<b>\$27,649.94</b>	<b>\$483,862.46</b>	<b>\$73,837.54</b>
		<i>Fringe Benefits Totals</i>		<i>\$683,400.00</i>		<i>\$703,400.00</i>	<i>\$36,434.00</i>	<i>\$609,026.64</i>	<i>\$94,373.36</i>



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 2124 - Library									
<b>EXPENSE</b>									
Department 100 - Expenditures									
Material And Supplies									
<b>410</b>	<b>Office Supplies</b>								
410.0020	Office Supplies	6,000.00	.00	6,000.00	514.15	.00	5,664.09	335.91	94
410.0040	Janitorial Supplies	12,000.00	.00	12,000.00	715.48	.00	10,137.19	1,862.81	84
410.0150	Photographic Supplies	6,000.00	.00	6,000.00	.00	.00	2,423.46	3,576.54	40
410.0170	Minor Tools & Equipment	500.00	.00	500.00	.00	.00	134.10	365.90	27
410.0200	Gasoline	600.00	.00	600.00	27.35	.00	526.06	73.94	88
410.0210	Oil, Anti-Freeze, Etc.	300.00	.00	300.00	20.95	.00	194.21	105.79	65
410.0240	Display & Decorating	2,000.00	.00	2,000.00	.00	.00	647.67	1,352.33	32
410.0250	Processing Supplies	8,000.00	.00	8,000.00	246.77	.00	7,712.73	287.27	96
410.0260	Computer Supplies	40,000.00	(8,800.00)	31,200.00	10,930.29	.00	27,791.87	3,408.13	89
410.0265	Minor Pc Software	12,000.00	4,000.00	16,000.00	275.02	.00	14,163.19	1,836.81	89
<b>410 - Office Supplies Totals</b>			\$87,400.00	(\$4,800.00)	\$82,600.00	\$12,730.01	\$0.00	\$69,394.57	\$13,205.43
<b>415</b>	<b>Maintenance Parts</b>								
415.0040	Maintenance Parts	1,000.00	.00	1,000.00	.00	.00	202.10	797.90	20
<b>415 - Maintenance Parts Totals</b>			\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$202.10	\$797.90
<i>Material And Supplies Totals</i>			\$88,400.00	(\$4,800.00)	\$83,600.00	\$12,730.01	\$0.00	\$69,596.67	\$14,003.33
<i>Utilities</i>									
<b>420</b>	<b>Electricity</b>								
420.0010	Electricity	65,000.00	.00	65,000.00	3,886.50	.00	55,690.71	9,309.29	86
420.0020	Building Heat	25,000.00	5,000.00	30,000.00	2,941.73	.00	21,701.55	8,298.45	72
420.0030	Water, Sewer & Refuse	6,000.00	.00	6,000.00	880.38	.00	5,050.80	949.20	84
<b>420 - Electricity Totals</b>			\$96,000.00	\$5,000.00	\$101,000.00	\$7,708.61	\$0.00	\$82,443.06	\$18,556.94
<i>Utilities Totals</i>			\$96,000.00	\$5,000.00	\$101,000.00	\$7,708.61	\$0.00	\$82,443.06	\$18,556.94
<i>Contractual Services</i>									
<b>430</b>	<b>Auditing</b>								
430.0010	Auditing	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0
430.0015	Contracted Personnel Svcs.	4,000.00	.00	4,000.00	443.09	.00	2,949.12	1,050.88	74
430.0022	E-Resources	119,000.00	.00	119,000.00	12,351.68	.00	119,837.26	(837.26)	101
430.0030	Lease & Rental	9,000.00	.00	9,000.00	935.24	.00	9,359.54	(359.54)	104
430.0080	Processing Contract	45,000.00	9,800.00	54,800.00	239.23	.00	54,816.41	(16.41)	100
430.0090	Advertising	30,000.00	.00	30,000.00	5,840.93	.00	31,960.15	(1,960.15)	107
430.0160	Medical Exams	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100
430.0170	Maintenance Agreements	6,000.00	.00	6,000.00	.00	.00	4,494.12	1,505.88	75
430.0199	Programming-Library	15,000.00	.00	15,000.00	5,034.08	.00	11,759.25	3,240.75	78
<b>430 - Auditing Totals</b>			\$231,700.00	\$9,800.00	\$241,500.00	\$24,844.25	\$0.00	\$236,675.85	\$4,824.15
<i>Contractual Services Totals</i>			\$231,700.00	\$9,800.00	\$241,500.00	\$24,844.25	\$0.00	\$236,675.85	\$4,824.15



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Fund 2124 - Library									
<b>EXPENSE</b>									
Department 100 - Expenditures									
Maintenance Structures									
<b>440</b>	<b>Mtce Buildings &amp; Grounds</b>								
440.0010	Mtce Buildings & Grounds	80,000.00	(36,950.00)	43,050.00	2,148.60	.00	41,041.00	2,009.00	95
		<b>440 - Mtce Buildings &amp; Grounds Totals</b>		<b>\$80,000.00</b>	<b>(\$36,950.00)</b>		<b>\$43,050.00</b>	<b>\$2,148.60</b>	
		<i>Maintenance Structures Totals</i>		<i>\$80,000.00</i>	<i>(\$36,950.00)</i>		<i>\$43,050.00</i>	<i>\$2,148.60</i>	
Maintenance Equipment									
<b>450</b>	<b>Mtce Air Cond. &amp; Heating</b>								
450.0010	Mtce Air Cond. & Heating	3,500.00	.00	3,500.00	.00	.00	1,761.49	1,738.51	50
450.0030	Mtce Communication & Elec	15,000.00	.00	15,000.00	1,166.57	.00	15,715.39	(715.39)	105
450.0040	Mtce Furniture & Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0
450.0160	Mtce Vehicles/Motor Eq.	300.00	.00	300.00	.00	.00	146.65	153.35	49
		<b>450 - Mtce Air Cond. &amp; Heating Totals</b>		<b>\$19,300.00</b>	<b>\$0.00</b>	<b>\$19,300.00</b>	<b>\$1,166.57</b>	<b>\$0.00</b>	<b>\$17,623.53</b>
		<i>Maintenance Equipment Totals</i>		<i>\$19,300.00</i>	<i>\$0.00</i>	<i>\$19,300.00</i>	<i>\$1,166.57</i>		
Other Operating Expenses									
<b>460</b>	<b>Telephone</b>								
460.0020	Telephone	11,000.00	.00	11,000.00	1,355.84	.00	9,821.27	1,178.73	89
460.0040	Postage	16,000.00	6,500.00	22,500.00	215.76	.00	22,715.08	(215.08)	101
460.0050	Education & Training	10,000.00	.00	10,000.00	.00	.00	8,324.51	1,675.49	83
460.0060	Travel	20,000.00	.00	20,000.00	2,912.22	.00	14,555.19	5,444.81	73
460.0090	Dues	3,000.00	.00	3,000.00	545.00	.00	2,670.00	330.00	89
460.0110	Fire & Tornado Insurance	5,900.00	9,313.00	15,213.00	.00	.00	9,139.00	6,074.00	60
460.0120	Fleet & Gen.Liab.Insurance	1,700.00	.00	1,700.00	.00	.00	1,375.00	325.00	81
460.0170	Attorney Fees	2,000.00	.00	2,000.00	.00	.00	1,280.00	720.00	64
460.0250	Special Assessment Prin.	3,200.00	.00	3,200.00	.00	.00	1,344.59	1,855.41	42
460.0260	Special Assessment Int.	1,000.00	.00	1,000.00	406.17	.00	918.85	81.15	92
460.0300	Grant Operating Expense	.00	.00	.00	203.86	.00	11,182.38	(11,182.38)	+++
		<b>460 - Telephone Totals</b>		<b>\$73,800.00</b>	<b>\$15,813.00</b>	<b>\$89,613.00</b>	<b>\$5,638.85</b>	<b>\$0.00</b>	<b>\$83,325.87</b>
		<i>Telephone Totals</i>		<i>\$73,800.00</i>	<i>\$15,813.00</i>	<i>\$89,613.00</i>	<i>\$5,638.85</i>		
<b>470</b>	<b>Contingency</b>								
470.0040	Contingency	12,089.00	(9,013.00)	3,076.00	84.00	.00	3,144.38	(68.38)	102
470.0041	Cash Over and Short	.00	.00	.00	(56.17)	.00	(243.03)	243.03	+++
470.0044	Credit Card Fees	1,500.00	150.00	1,650.00	746.64	.00	2,353.85	(703.85)	143
		<b>470 - Contingency Totals</b>		<b>\$13,589.00</b>	<b>(\$8,863.00)</b>	<b>\$4,726.00</b>	<b>\$774.47</b>	<b>\$0.00</b>	<b>\$5,255.20</b>
		<i>Contingency Totals</i>		<i>\$13,589.00</i>	<i>(\$8,863.00)</i>	<i>\$4,726.00</i>	<i>\$774.47</i>		
Other Operating Expenses									
		<i>Other Operating Expenses Totals</i>		<i>\$87,389.00</i>	<i>\$6,950.00</i>	<i>\$94,339.00</i>	<i>\$6,413.32</i>		
Capital Outlay									
<b>700</b>	<b>Air Cond &amp; Heating</b>								
700.0010	Air Cond & Heating	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
700.0030	Communication & Elec	15,000.00	.00	15,000.00	.00	.00	14,425.84	574.16	96
700.0040	Furniture & Fixtures	10,000.00	.00	10,000.00	1,150.00	.00	3,907.18	6,092.82	39



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 2124 - Library									
EXPENSE									
Department 100 - Expenditures									
Capital Outlay									
<b>700</b>	<b>Air Cond &amp; Heating</b>								
700.0050	Gen Equipment N.O.C.	500.00	.00	500.00	.00	.00	.00	500.00	0
700.0070	Office Equipment	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
700.0300	Capital Grant Expense	.00	.00	.00	.00	.00	18,029.00	(18,029.00)	+++
<b>700 - Air Cond &amp; Heating Totals</b>			\$29,000.00	\$0.00	\$29,000.00	\$1,150.00	\$0.00	\$36,362.02	(\$7,362.02)
125%									
<b>750</b>	<b>Books-Adult</b>								
750.0010	Books-Adult	90,000.00	(250.00)	89,750.00	18,083.48	.00	83,786.33	5,963.67	93
750.0020	Books-Children	35,000.00	.00	35,000.00	736.89	.00	35,225.83	(225.83)	101
750.0030	Audio-Visual Adult	20,000.00	(250.00)	19,750.00	2,014.64	.00	20,659.08	(909.08)	105
750.0040	Audio-Visual Children	5,000.00	(2,137.00)	2,863.00	106.40	.00	2,845.02	17.98	99
750.0050	Reference	21,000.00	1,637.00	22,637.00	1,375.53	.00	15,630.17	7,006.83	69
750.0060	Periodicals	16,000.00	.00	16,000.00	1,167.00	.00	15,388.42	611.58	96
750.0070	Library of Things	.00	1,000.00	1,000.00	.00	.00	853.61	146.39	85
<b>750 - Books-Adult Totals</b>			\$187,000.00	\$0.00	\$187,000.00	\$23,483.94	\$0.00	\$174,388.46	\$12,611.54
93%									
<i>Capital Outlay Totals</i>			\$216,000.00	\$0.00	\$216,000.00	\$24,633.94	\$0.00	\$210,750.48	\$5,249.52
98%									
Department 100 - Expenditures Totals			\$3,358,189.00	\$0.00	\$3,358,189.00	\$235,629.04	\$0.00	\$3,008,365.84	\$349,823.16
90%									
EXPENSE TOTALS			\$3,358,189.00	\$0.00	\$3,358,189.00	\$235,629.04	\$0.00	\$3,008,365.84	\$349,823.16
90%									
Fund 2124 - Library Totals									
REVENUE TOTALS			4,058,189.00	.00	4,058,189.00	12,622.07	.00	3,416,522.06	641,666.94
84%									
EXPENSE TOTALS			3,358,189.00	.00	3,358,189.00	235,629.04	.00	3,008,365.84	349,823.16
90%									
Fund 2124 - Library Totals			\$700,000.00	\$0.00	\$700,000.00	(\$223,006.97)	\$0.00	\$408,156.22	\$291,843.78



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 2127 - Library Capital Mtce									
<b>REVENUE</b>									
Department 000 - Revenues									
Interest									
<b>356</b>	<b>Interest-Investments</b>								
356.0010	Interest-Investments	20,000.00	.00	20,000.00	.00	.00	32,308.12	(12,308.12)	162
		<b>356 - Interest-Investments Totals</b>	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$32,308.12	(\$12,308.12)
		<i>Interest Totals</i>	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$32,308.12	(\$12,308.12)
Cash Carryover-Budget									
<b>390</b>	<b>Cash Carryover-Budget</b>								
390.0010	Cash Carryover-Budget	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0
		<b>390 - Cash Carryover-Budget Totals</b>	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0%
		<i>Cash Carryover-Budget Totals</i>	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0%
Department 000 - Revenues Totals		\$620,000.00	\$0.00	\$620,000.00	\$0.00	\$0.00	\$32,308.12	\$587,691.88	5%
		<b>REVENUE TOTALS</b>	\$620,000.00	\$0.00	\$620,000.00	\$0.00	\$0.00	\$32,308.12	\$587,691.88
<b>EXPENSE</b>									
Department 100 - Expenditures									
Other Operating Expenses									
<b>470</b>	<b>Contingency</b>								
470.0040	Contingency	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
		<b>470 - Contingency Totals</b>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
		<i>Other Operating Expenses Totals</i>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
Capital Outlay									
<b>650</b>	<b>Work In Progress</b>								
650.0010	Work In Progress	75,000.00	.00	75,000.00	.00	.00	39,250.00	35,750.00	52
		<b>650 - Work In Progress Totals</b>	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$39,250.00	\$35,750.00
<b>700</b>									
<b>Communication &amp; Elec</b>									
700.0030	Communication & Elec	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
700.0040	Furniture & Fixtures	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
		<b>700 - Communication &amp; Elec Totals</b>	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00
		<i>Capital Outlay Totals</i>	\$115,000.00	\$0.00	\$115,000.00	\$0.00	\$0.00	\$39,250.00	\$75,750.00
Department 100 - Expenditures Totals		\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$39,250.00	\$85,750.00	
		<b>EXPENSE TOTALS</b>	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$39,250.00	\$85,750.00
Fund 2127 - Library Capital Mtce Totals									
		<b>REVENUE TOTALS</b>	620,000.00	.00	620,000.00	.00	.00	32,308.12	587,691.88
		<b>EXPENSE TOTALS</b>	125,000.00	.00	125,000.00	.00	.00	39,250.00	85,750.00
Fund 2127 - Library Capital Mtce Totals		\$495,000.00	\$0.00	\$495,000.00	\$0.00	\$0.00	(\$6,941.88)	\$501,941.88	
Grand Totals									
		<b>REVENUE TOTALS</b>	4,678,189.00	.00	4,678,189.00	12,622.07	.00	3,448,830.18	1,229,358.82
									74%



# Budget Performance Report

Date Range 01/01/25 - 12/31/25  
Include Rollup Account and Rollup to Account

EXPENSE TOTALS	3,483,189.00	.00	3,483,189.00	235,629.04	.00	3,047,615.84	435,573.16	87%
Grand Totals	\$1,195,000.00	\$0.00	\$1,195,000.00	(\$223,006.97)	\$0.00	\$401,214.34	\$793,785.66	



# Balance Sheet

Through 12/31/25  
Detail Listing  
Include Rollup Account/Rollup to Account

Account	Account Description	Current YTD Balance	Prior Year Total	Net Change	Change %
Fund Category	<b>Governmental Funds</b>				
Fund Type	<b>Special Revenue Funds</b>				
Fund	<b>2124 - Library</b>				
	<b>ASSETS</b>				
<b>001</b>					
001.0010	Cash	2,218,444.37	1,549,497.23	668,947.14	43.17
	<b>001 - Totals</b>	<b>\$2,218,444.37</b>	<b>\$1,549,497.23</b>	<b>\$668,947.14</b>	<b>43.17%</b>
<b>015</b>					
015.0000	Unrealz'd gain/loss-invst	(29,308.07)	(29,308.07)	.00	.00
	<b>015 - Totals</b>	<b>(\$29,308.07)</b>	<b>(\$29,308.07)</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>040</b>					
040.0010	Taxes Receivable-Property	41,116.97	30,099.45	11,017.52	36.60
	<b>040 - Totals</b>	<b>\$41,116.97</b>	<b>\$30,099.45</b>	<b>\$11,017.52</b>	<b>36.60%</b>
<b>055</b>					
055.0010	Due From County Of GF	.00	112,491.37	(112,491.37)	(100.00)
	<b>055 - Totals</b>	<b>\$0.00</b>	<b>\$112,491.37</b>	<b>(\$112,491.37)</b>	<b>(100.00%)</b>
<b>056</b>					
056.0000	Due From State Of ND	.00	3,333.33	(3,333.33)	(100.00)
	<b>056 - Totals</b>	<b>\$0.00</b>	<b>\$3,333.33</b>	<b>(\$3,333.33)</b>	<b>(100.00%)</b>
	<b>ASSETS TOTALS</b>	<b>\$2,230,253.27</b>	<b>\$1,666,113.31</b>	<b>\$564,139.96</b>	<b>33.86%</b>
	<b>LIABILITIES AND FUND EQUITY</b>				
	<b>LIABILITIES</b>				
<b>220</b>					
220.0000	Due To Other Funds	155,983.74	.00	155,983.74	+++
	<b>220 - Totals</b>	<b>\$155,983.74</b>	<b>\$0.00</b>	<b>\$155,983.74</b>	<b>+++</b>
<b>245</b>					
245.0010	Delinquent Property Tax	24,636.58	24,636.58	.00	.00
	<b>245 - Totals</b>	<b>\$24,636.58</b>	<b>\$24,636.58</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>LIABILITIES TOTALS</b>	<b>\$180,620.32</b>	<b>\$24,636.58</b>	<b>\$155,983.74</b>	<b>633.14%</b>
	<b>FUND EQUITY</b>				
<b>280</b>					
280.0070	Unreserved/Undesignated	2,049,632.95	1,641,476.73	408,156.22	24.87
	<b>280 - Totals</b>	<b>\$2,049,632.95</b>	<b>\$1,641,476.73</b>	<b>\$408,156.22</b>	<b>24.87%</b>
	<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>	<b>\$2,049,632.95</b>	<b>\$1,641,476.73</b>	<b>\$408,156.22</b>	<b>24.87%</b>
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	.00	.00		
	Fund Expenses	.00	.00		
	<b>FUND EQUITY TOTALS</b>	<b>\$2,049,632.95</b>	<b>\$1,641,476.73</b>	<b>\$408,156.22</b>	<b>24.87%</b>
	<b>LIABILITIES AND FUND EQUITY TOTALS</b>	<b>\$2,230,253.27</b>	<b>\$1,666,113.31</b>	<b>\$564,139.96</b>	<b>33.86%</b>
Fund	<b>2124 - Library Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>



# Balance Sheet

Through 12/31/25

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Current YTD Balance	Prior Year Total	Net Change	Change %
Fund Category	<b>Governmental Funds</b>				
Fund Type	<b>Special Revenue Funds</b>				
Fund	<b>2127 - Library Capital Mtce</b>				
	<b>ASSETS</b>				
<b>001</b>					
001.0010	Cash	92,696.02	127,397.11	(34,701.09)	(27.24)
	<b>001 - Totals</b>	<b>\$92,696.02</b>	<b>\$127,397.11</b>	<b>(\$34,701.09)</b>	<b>(27.24%)</b>
<b>005</b>					
005.0027	Cash-Joe Neel Bequest	807,210.82	779,451.61	27,759.21	3.56
	<b>005 - Totals</b>	<b>\$807,210.82</b>	<b>\$779,451.61</b>	<b>\$27,759.21</b>	<b>3.56%</b>
<b>015</b>					
015.0000	Unrealz'd gain/loss-invst	(24,233.30)	(24,233.30)	.00	.00
	<b>015 - Totals</b>	<b>(\$24,233.30)</b>	<b>(\$24,233.30)</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>ASSETS TOTALS</b>	<b>\$875,673.54</b>	<b>\$882,615.42</b>	<b>(\$6,941.88)</b>	<b>(0.79%)</b>
	<b>FUND EQUITY</b>				
<b>280</b>					
280.0070	Unreserved/Undesignated	875,673.54	882,615.42	(6,941.88)	(.79)
	<b>280 - Totals</b>	<b>\$875,673.54</b>	<b>\$882,615.42</b>	<b>(\$6,941.88)</b>	<b>(0.79%)</b>
	<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>	<b>\$875,673.54</b>	<b>\$882,615.42</b>	<b>(\$6,941.88)</b>	<b>(0.79%)</b>
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	.00	.00		
	Fund Expenses	.00	.00		
	<b>FUND EQUITY TOTALS</b>	<b>\$875,673.54</b>	<b>\$882,615.42</b>	<b>(\$6,941.88)</b>	<b>(0.79%)</b>
	<b>LIABILITIES AND FUND EQUITY TOTALS</b>	<b>\$875,673.54</b>	<b>\$882,615.42</b>	<b>(\$6,941.88)</b>	<b>(0.79%)</b>
	Fund <b>2127 - Library Capital Mtce</b> Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Type <b>Special Revenue Funds</b> Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Category <b>Governmental Funds</b> Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

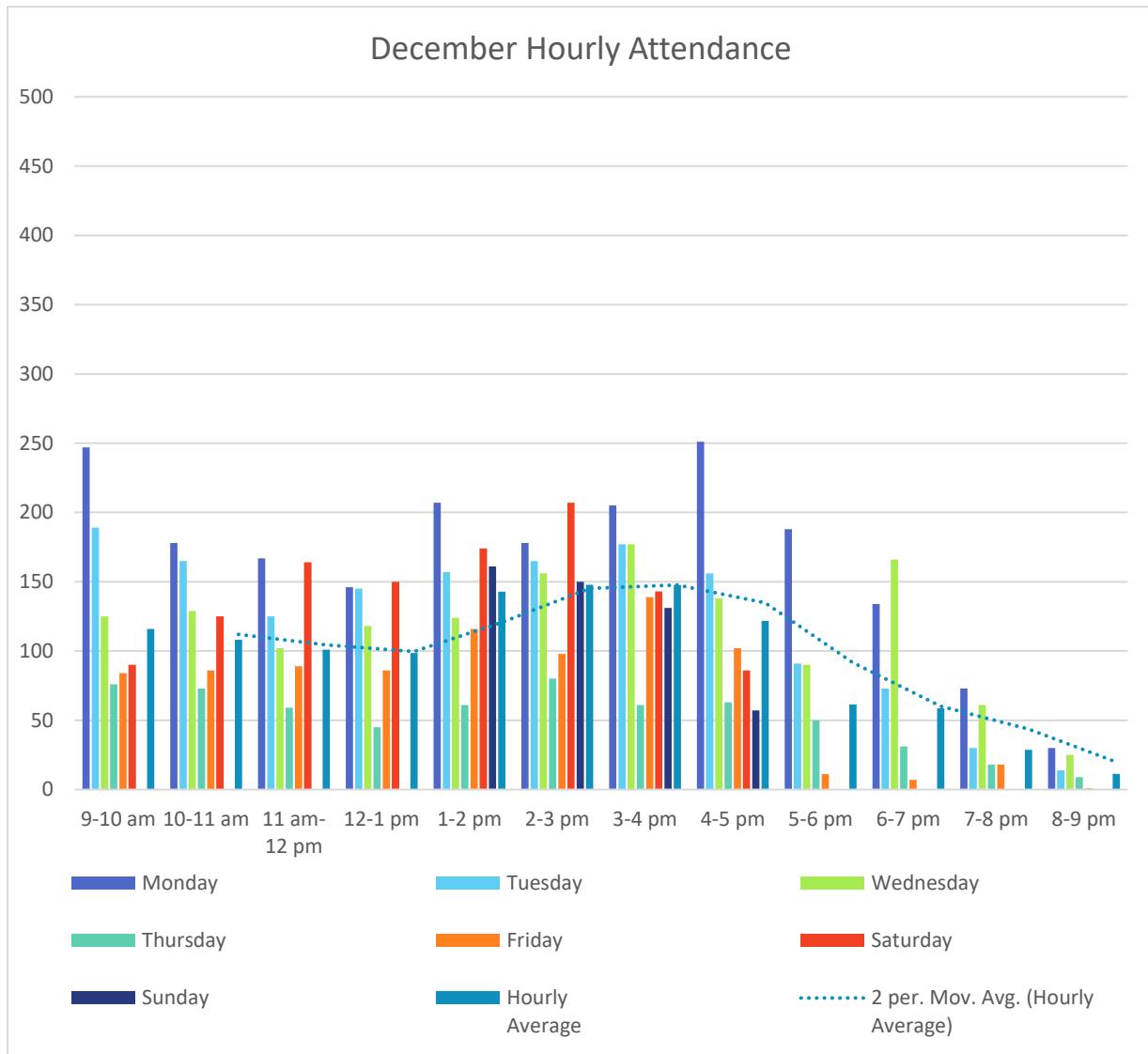
Circulation Stats																											
	January-25	February-25	March-25	April-25	May-25	June-25	July-25	August-25	September-25	October-25	November-25	December-25	Total 2025	Total 2024	Total 2023	Total 2022	Total 2021	Total 2020	Total 2019	Total 2018	Total 2017	Total 2016	Total 2015	Total 2014	Total 2013		
Adult Nonfiction	2,486	2,498	2,821	2,649	2,446	2,554	2,623	2,262	2,474	2,303	2,076	2,291	29,483	29,749	27,669	26,474	17,117	7,291	20,441	20,994	22,473	24,945	25,282	25,496	26,990		
Adult Biography	267	235	351	305	260	263	297	215	189	243	203	224	3,052	3,675	3,588	3,409	2,337	1,113	3,235	3,532	3,884	3,874	4,392	4,033	4,076		
Adult Oversized	41	43	69	41	50	50	61	54	72	57	67	58	663	598	651	522	274	116	415	462	638	693	490	650	689		
Reference Materials	-	2	-	1	1	-	-	-	2	1	2	1	10	8	7	9	2	N/A	48	76	96	48	38	41	271		
Community Language	78	59	72	43	46	61	73	62	49	65	59	78	745	702	639	496	396	247	535	133	135	140	134	161	231		
Grand Forks Room	-	1	0	-	-	-	-	-	-	-	-	1	119	139	150	126	62	28	21	31	45	17	21	15			
Total Adult Nonfiction	2,872	2,838	3,313	3,039	2,803	2,928	3,054	2,593	2,786	2,669	2,407	2,652	33,954	34,851	32,693	31,060	20,252	9,123	27,816	28,062	27,970	33,118	33,902	34,230	36,007		
Adult Fiction	2,894	2,759	2,923	2,870	2,810	3,043	3,383	2,894	2,843	2,703	2,483	2,817	34,422	36,999	34,203	32,187	20,149	8,712	25,482	28,891	30,987	31,792	35,252	37,420	40,696		
Adult Mystery	627	596	745	722	829	894	838	673	674	683	581	699	8,561	8,867	9,376	9,963	7,247	2,906	9,503	10,202	11,159	11,098	11,652	12,150	13,744		
Adult Science Fiction/Fantasy	442	381	511	593	494	612	595	530	543	495	478	556	6,230	4,936	4,301	3,934	2,327	1,027	3,000	3,098	3,108	3,265	3,421	3,632	3,908		
Adult Western	87	48	79	52	38	56	46	37	39	48	64	94	688	465	824	827	501	448	941	1,085	1,423	1,087	1,416	2,063	1,638		
Large Type	1,164	812	980	1,056	1,046	1,014	1,192	983	991	996	872	1,032	12,138	12,394	11,352	10,828	7,638	3,796	11,396	11,167	10,758	11,343	11,521	10,994	11,719		
Total Adult Fiction	5,214	4,596	5,238	5,293	5,217	5,619	6,054	5,117	5,090	4,925	4,478	5,198	62,039	63,661	60,056	57,739	37,862	16,889	50,322	54,443	53,549	58,585	63,262	66,259	71,895		
E-Readers	13	27	16	26	22	21	16	12	13	13	18	14	211	140	158	143	67	21	56	42	78	75	79	120	195		
Hot Spots	5	2	6	4	1	5	13	10	15	16	12	101	72	77	141	114	58	149	NA								
E-Books	13,290	11,633	13,267	12,208	12,337	12,745	13,688	13,680	13,128	13,827	12,753	12,911	155,467	141,111	129,242	105,988	169,557	86,341	69,389	56,149	48,782	41,251	33,229	23,989	17,611		
Adult Magazines	115	135	141	126	146	94	125	151	165	96	105	102	1,501	1,671	1,754	1,873	1,439	494	1,988	2,490	2,597	2,860	2,952	4,491	5,035		
E-Magazines	1,797	1,597	1,874	1,954	1,914	1,801	1,729	2,007	1,866	2,166	1,756	1,882	22,343	14,586	8,429	4,930	3,133	4,219	4,046	2,636	2,606	3,254	3,222	3,606	894		
Children's Magazines	12	20	28	22	34	59	26	32	25	29	16	319	266	227	345	220	64	228	218	244	288	329	339	455			
Laptops/Tablets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Other	15,232	13,414	15,332	14,340	14,454	14,725	15,597	15,892	15,212	16,147	14,660	14,937	179,942	157,853	139,937	113,479	174,530	91,197	75,856	61,535	54,307	47,728	39,811	32,545	24,190		
Adult Audiobook	222	236	212	222	254	225	247	239	237	246	200	249	2,789	3,147	4,072	5,301	4,036	2,400	6,490	69	NA	NA	NA	NA	NA		
Adult CDs	289	233	252	192	247	240	284	273	240	274	285	265	3,074	3,641	3,840	3,267	2,809	1,680	9,764	21,377	25,690	28,519	30,051	30,567	34,357		
Children's CDs	133	106	113	122	130	145	133	128	72	74	78	72	1,306	1,604	1,102	1,340	563	2,183	2,104	2,526	2,584	3,308	2,991				
Total CDs	422	339	365	314	377	385	417	401	312	348	363	337	4,380	5,245	4,942	4,607	4,194	2,243	11,447	23,560	25,997	31,045	32,635	33,875	37,238		
Adult DVDs	3,292	3,093	3,333	3,026	2,707	3,057	3,247	3,024	2,984	3,109	2,616	2,939	36,427	37,693	35,549	33,266	18,977	12,530	55,394	61,449	65,131	73,563	75,751	82,870	84,598		
Children's DVDs	1,257	1,125	1,479	1,309	1,150	1,573	1,651	1,103	1,074	1,044	985	1,166	14,916	15,460	14,626	18,611	11,553	6,208	25,662	27,390	31,669	35,595	41,664	47,069	51,333		
Binge Box	8	1	2	-	1	1	5	4	2	4	2	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total DVDs	4,557	4,219	4,814	4,335	3,857	4,631	4,899	4,132	4,061	4,157	3,603	4,105	51,370	53,274	50,412	52,004	30,530	18,738	81,056	88,839	90,051	109,158	117,415	129,939	135,931		
Adult Video Games	704	651	791	755	641	850	802	708	635	685	602	642	8,466	8,031	7,760	6,889	2,958	1,190	3,483	1,710	-	-	-	-	-		
Story-Kits/STEM Kit	96	100	115	112	79	127	92	42	179	141	99	94	1,276	279	199	216	353	182	416	384	609	646	561	750	943		
Hobby Try Out/Memory Kit	5	3	3	6	5	4	7	3	4	2	-	-	42	67	68	-	-	-	-	-	-	-	-	-			
Library of Things Items	17	15	7	16	10	18	15	11	12	6	6	8	141	207	266	-	-	-	-	-	-	-	-	-			
Radon Kits	62	51	40	27	29	29	23	25	25	41	38	45	435	481	516	-	-	-	-	-	-	-	-	-			
Soundproof Booth	20	12	28	19	23	44	32	19	20	45	25	13	300	218	-	-	-	-	-	-	-	-	-	-			
Equipment	3	-	6	7	16	16	1	-	-	2	1	52	9	13	19	11	18	93	108	4	12	4	20	-			
Children's Nonfiction	877	969	1,065	1,095	1,083	1,439	1,260	893	1,000	992	819	857	12,349	12,342	9,558	11,390	6,254	2,219	5,805	6,133	6,442	5,873	5,802	6,518	6,362		
Easy Nonfiction	728	815	935	934	869	1,071	1,081	809	835	981	740	10,656	9,852	7,521	5,158	1,768	4,430	4,646	5,074	5,013	5,776	5,600	-	-			
Easy Biography	50	87	128	89	90	82	75	46	82	91	64	949	711	577	803	838	282	556	551	480	594	563	610	550			
Juvenile Biography	107	142	199	179	149	184	134	93	114	128	100	118	1,647	1,581	1,218	1,683	1,219	445	1,470	831	705	661	535	606	637		
Children's Oversized	60	72	79	102	62	93	81	44	43	54	53	35	778	950	793	536	592	198	391	398	503	409	422	482	419		
Children's Reference	1	-	2	1	1	-	-	-	1	-	3	-	9	8	5	22	23	13	-	-	-	-	-	-			
Children's Holiday	370	194	91	117	53	32	42	44	131	543	637	806	3,060	2,927	3,099	3,731	2,772	1,130	27	117	134	164	162	168	160		
Children's Graphic Novels	1,541	1,536	1,816	1,556	1,699	2,225	2,375	1,604	1,586	1,493	1,528	1,620	20,579	20,452	17,168	16,302	10,539	2,776	8,657	6,789	5,901	5,078	4,951	6,118	5,043		
Children's Community Language	22	45	99	75	79	70	88	72	97	94	80	88	889	-	-	-	-	-	-	-	-	-	-	-			
Total Children's Nonfiction	3,756	3,660	4,414	4,148	4,065	5,196	5,136	3,605	3,889	4,376	4,143	4,328	50,916	48,823	39,939	39,738	27,395	8,831	21,336	19,465	18,213	17,448	20,378	18,771			
Children's Fiction	1,425	1,370	1,782	1,654	1,535	2,182	2,345	1,766	1,580	1,540	1,309	1,472	19,960	21,650	17,913	21,822	16,152	6,634	15,937	16,022	15,989	16,925	16,264	16,233			
Easy Fiction	5,853	5,722	6,564	6,259	5,585	7,302	6,819	5,348	6,033	5,798																	

## GRAND FORKS PUBLIC LIBRARY ACTIVITY

	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	
Adult NF	2,872	2,838	3,313	3,039	2,803	2,928	3,054	2,593	2,786	2,669	2,407	2,652	33,954	34,851	32,693	31,060	20,252	9,123	27,816	28,062	30,280	33,118	33,902	34,230	
Adult Fiction	5,214	4,596	5,238	5,293	5,217	5,619	6,054	5,117	5,090	4,925	4,478	5,198	62,039	63,661	60,056	57,739	37,862	16,889	50,322	54,443	57,435	58,585	63,262	66,263	
Child NF	3,756	3,860	4,414	4,148	4,065	5,196	5,136	3,605	3,889	4,376	4,143	4,328	50,916	48,823	39,939	39,738	27,395	8,831	21,336	19,465	19,239	17,641	17,448	20,378	
Child Fiction	10,033	10,047	11,646	10,852	10,022	13,315	12,798	9,860	10,465	10,151	9,072	8,744	127,005	137,727	130,333	135,223	89,359	30,759	88,492	87,869	90,056	93,905	97,127	100,915	
Young Adult Materials	1,721	1,788	2,114	1,935	2,121	2,535	2,324	2,259	2,202	1,970	2,256	2,495	25,720	26,127	24,582	24,613	16,439	5,428	13,834	14,027	15,895	15,367	15,317	15,890	
Electronic Readers	13	27	16	26	22	21	16	12	13	18	14	211	140	158	143	67	17	56	42	78	75	79	120		
Hotspots	5	2	6	4	1	5	13	10	15	16	12	12	101	72	77	141	114								
DVDs	4,557	4,218	4,814	4,335	3,857	4,631	4,899	4,132	4,061	4,157	3,603	4,105	51,369	53,364	50,412	51,991	30,530	18,738	81,056	88,839	96,800	109,158	117,415	129,939	
CDS	422	339	365	314	377	385	417	401	312	348	363	337	4,380	5,245	4,942	4,607	4,194	2,243	11,447	23,560	27,794	31,045	32,635	33,875	
Adult Audiobooks	222	236	212	222	254	225	247	239	237	685	200	249	3,228	3,147	4,072	5,298	4,041	2,400	6,490	NA	NA	NA	NA	NA	
Other	13,368	11,656	13,396	12,297	12,284	12,921	14,179	13,517	13,240	13,231	12,665	8,627	151,381	141,678	121,448	98,803	41,724	23,482	8,051	6,051	4,987	5,651	5,571	7,530	
Subtotal Circulation	30,738	28,274	32,872	29,646	29,182	34,443	34,669	29,396	29,701	30,916	27,304	25,862	363,003	363,019	329,645	309,919	260,931	97,289	375,089	394,978	415,673	441,499	459,638	497,257	
Renewals	11,445	11,333	12,662	12,822	11,841	13,338	14,468	12,349	12,609	11,911	11,627	10,899	147,304	151,816	139,067	50,981	20,621	67,609	73,310	73,111	76,954	76,882	82,468		
In-House	1,076	990	1,151	1,038	1,021	1,206	1,213	1,029	1,040	1,082	956	905	12,705	12,706	11,538	10,848	9,133	-							
Total Circulation	42,183	39,607	45,534	42,465	41,023	47,781	49,137	41,745	42,310	42,827	38,931	36,761	510,304	514,835	468,712	449,356	318,706	117,910	557,691	590,974	629,647	661,229	695,667	736,538	
Outgoing consortium holds	285	329	321	358	324	323	361	361	355	396	364	271	4,038												
Incoming consortium holds	313	298	405	319	260	336	345	322	348	361	286	288	3,881												
Incoming ILLs	102	91	150	92	98	129	110	116	119	140	90	86	1,323												
Library2Go Users New	181	127	123	112	88	113	146	94	127	116	97	97	1,421	1,470	1,346	1,167	830	974	828	715	599	682	675	712	
Library2Go Users Total	1,651	1,778	1,901	2,013	2,101	2,214	2,360	2,454	2,756	2,872	2,969	3,066	12,318	10,848	9,502	8,335	7,505	6,531	5,703	4,988	4,389	3,707	3,628		
Library2Go Checkouts	15,087	13,230	15,141	14,162	14,251	15,4551	15,417	14,994	16,004	14,509	14,793	177,826	155,697	129,242	105,988	92,951	86,341	69,389	65,149	58,782	41,251	33,229	23,989		
E-Magazines	1,797	1,597	1,874	1,954	1,914	1,801	1,729	2,007	1,866	2,166	1,756	1,882	22,343	14,586	8,429	4,930	3,102	4,218	4,046	2,636	2,666	3,254	3,222	3,606	
State Park Passes	3	0	5	7	15	18	23	16	18	14	5	3	127	116	131	126									
Books to Nursing Homes	21	23	40	21	20	20	42	19	41	40	20	20	327	267	260	254	243	163	807	699	1,269	1,688	1,778	1,383	
Items Added	879	677	751	1,039	693	880	813	659	674	848	567	835	9,315	10,701	9,162	9,183	8,171	7,694	11,024	12,292	13,462	14,052	13,886	14,558	
Items Withdrawn	605	660	534	310	729	283	1,196	250	695	984	1,092	1,606	8,944	12,153	12,507	10,901	12,062	5,179	30,969	25,675	13,617	10,581	17,703	15,620	
Children's Internet Users	94	72	94	84	166	220	204	148	106	131	82	72	1,473	602	620	1,059	594	394	1,969	2,421	2,793	3,781	3,564	3,162	
Children's Internet Minutes	3,276	2,393	3,280	3,283	7,102	9,337	8,575	6,530	4,036	4,973	2,989	2,536	58,310	17,684	20,775	37,901	24,464	17,068	86,788	98,522	112,977	140,452	124,140	114,451	
Adult Internet Users	1,874	1,927	2,354	2,366	2,141	2,564	2,418	2,129	1,999	2,072	1,756	1,410	25,010	23,725	19,535	15,603	6,486	42,160	52,885	64,731	81,929	88,177	88,111		
Adult Internet Minutes	120,739	125,581	152,260	151,042	127,695	155,799	140,785	117,960	120,767	125,719	108,530	92,151	1,539,031	1,865,542	1,965,430	1,634,323	1,095,805	505,092	3,087,169	3,189,546	2,785,152	3,517,632	4,084,927	3,975,696	
Wi-Fi Usage	28,997	24,853	25,817	27,289	28,289	26,070	32,090	34,423	32,299	32,446	30,981		323,554	324,266	311,276	316,276	86,936	171,790	52,253	137,584	125,784	128,550	125,272	115,144	
Website Visits	13,214	11,319	12,365	14,153	14,443	14,632	12,601	13,002	17,519	16,105	15,026	12,847	167,226	149,069	140,126	168,457	165,851	145,435	229,930	309,318	333,578	326,483	325,286	253,115	
New Newsletter Subscripts	93	7	2	21	11	10	49	1	0	10	-	4	208	310	60	177	95	279							
Total Newsletter Subscripts	1,725	1,732	1,734	1,755	1,766	1,776	1,825	1,826	1,826	1,836	1,836	1,840	1,734	1,632	1,322	1,262	1,085	990							
Facebook Engagement	3.7%	1.3%	1.6%	4.1%	4.6%	1.2%	0.5%	1.3%	0.9%	1.0%	0.5%	0.6%		1.90%	3.42%	1.7%	2.05%	3.01%							
Facebook Reach	4,687	3,036	4,667	5,450	4,032	4,477	3,434	1,478	4,044	2,671	3,113	4,114	45,203	28,640	30,221	17,065	15,537	16,210							
New Facebook Likes	70	48	94	69	95	64	106	34	39	54	33	43	749	619	748	673	555	875							
Total Facebook Likes	7,251	7,299	7,393	7,462	7,557	7,621	7,727	7,761	7,800	7,854	7,887	7,930		7,181	6,562	5,814	5,141	4,624							
New Instagram Followers	22	20	21	21	19	10	31	29	12	10	12	7	214	131	156	129	155	438							
Total Instagram Followers	1,660	1,680	1,701	1,722	1,741	1,751	1,782	1,811	1,823	1,833	1,845	1,852		1,638	1,507	1,323	1,222	1,093							
Database Searches	1,677	1,721	1,901	2,214	1,545	1,793	1,831	1,162	2,039	1,983	1,439	1,702	21,007	11,673	9,823	14,093	8,409	12,398	12,738	11,288	7,636	7,961	6,496	9,584	
Digital Horizon Visits	1,767	1,528	2,694	998	1,177	1,887	1,826	2,826	838	1,098	1,210	1,210	19,059	13,470	16,252	37,462									
Ref Questions	498	411	434	550	208	475	426	407	377	362	253	318	4,719	5,888	5,659	7,741	9,015	5,977	10,541	18,133	30,610	32,628	39,152	31,751	
Door Count	8,657	8,735	11,210	10,750	10,638	15,220	15,595	13,160	12,466	13,046	9,674	8,246	137,397	153,852	164,099	139,347	98,700	39,607	194,076	212,339	204,602	248,206	253,070	249,122	
Volunteer Hours	178	163	125	184	139	307	177	198	271	320	173	110	2,342	1,767	2,054	1,865	649	232	936	1,934	2,122	2,200	1,801	1,476	
Self-checkouts	11,164	10,593	12,203	11,343	11,260	13,980	13,745	9,545	9,895	10,155	8,594	7,691	130,168	144,077	143,244	149,002	34,882	NA	NA	NA	NA	NA	NA	NA	
Mobile self-checkouts	1,687	1,741	2,120	1,973	1,970	2,592	2,18																		

Programming Stats		Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	2025	2024	2023	2022
<strong>Live, In-Person, On-Site (Synchronous)</strong>																	
Programs - Adult		12	16	10	7	11	10	11	8	13	10	14	10	132	153	140	278
Program Att - Adult		116	77	74	43	90	70	75	41	215	67	119	100	1,087	1,150	922	3,602
Programs - Teens		2	2	3	2	2	5	3	2	2	3	1	1	28	54	54	67
Program Att - Teens		24	17	22	17	25	59	31	26	25	37	13	10	306	623	704	370
Programs - Children (0-5)		18	17	19	18	17	29	29	25	18	18	15	12	235	230	206	179
Program Att - Children (0-5)		631	689	774	729	757	1,731	1,314	1,076	798	984	574	526	10,583	10,689	6,734	5,256
Programs - Children (6-11)		16	3	2	3	2	19	23	7	10	11	9	8	113	146	158	154
Program Att - Children (6-11)		231	68	42	64	31	331	1,172	57	118	244	159	106	2,623	2,811	2,611	2,148
Programs - General Interest		4	8	8	3	21	25	3	4	4	7	5	1	93	76	95	94
Program Att - General Interest		117	341	533	76	780	411	45	305	37	732	138	10	3,525	4,294	6,147	4,647
<strong>Live, In-Person, Off-Site (Outreach/synchronous)</strong>																	-
Adult Outreach Events		3	6	5	6	5	6	7	6	4	8	5	3	64	62	58	70
Adult Outreach Attendance		32	117	104	275	97	207	141	103	69	142	84	39	1,410	1,380	887	1,375
Teen Outreach Events		-	1	-	1	2	-	-	-	-	-	-	-	4	12	18	17
Teen Outreach Attendance		-	17	0	111	636	-	-	-	-	-	-	-	764	366	231	204
Childrens Outreach Events (0-5)		16	18	19	27	27	30	15	15	13	13	16	15	224	174	52	43
Childrens Outreach Attendance (0-5)		153	187	267	924	329	455	146	191	112	232	155	142	3,293	1,868	462	518
Childrens Outreach Events (6-11)		2	4	4	4	17	4	5	1	3	6	2	3	55	43	18	26
Childrens Outreach Attendance (6-11)		47	53	218	319	3,880	74	133	15	40	85	19	20	4,903	4,511	2,280	4,119
General Interest Outreach Events		4	2	1	4	10	6	8	19	2	5	2	2	65	23	10	9
General Interest Outreach Attendance		346	34	19	109	825	1,041	1,380	1,458	541	985	52	52	6,842	4,706	1,196	550
<strong>Pre-Recorded, Virtual (Asynchronous)</strong>																	-
Adult Virtual Programming Videos														-	-	-	4
Adult Virtual Programming Views														-	-	-	448
Teen Virtual Programming Videos														-	-	-	1
Teen Virtual Programming Views														-	-	-	159
Childrens 0-5 Virtual Programming Videos		2	2	2	2	2	3	2	2	2	2	2	2	25	41	45	45
Childrens 0-5 Virtual Programming Views		282	291	435	352	471	2,849	1,564	1,227	249	467	705	887	9,779	6,432	10,307	6,547
Childrens 6-11 Virtual Programming Videos														-	-	-	-
Childrens 6-11 Virtual Programming Views														-	-	-	-
General Interest Virtual Programming Videos														-	-	7	35
General Interest Virtual Programming Views														-	-	1,432	5,247
Views Within 30 days		3,690	3,749	1,552	352	6,829	2,530	1,002	1,478	2,868	2,671	3,551	4,400	34,672	32,949	41,180	15,776
Views Over 60 seconds		61	7	118	10	13	35	22	15	225	192	47	37	782	357	648	1,191
<strong>Passive, In-Person (Asynchronous)</strong>																	-
Programs - Adult		2	2	1	1	2	2	3	1	1	1	1	2	19	17	-	77
Program Att - Adult		165	91	70	67	125	207	263	50	53	51	45	208	1,395	1,209	-	1,683
Programs - Teens		1	2	1	1	1	1	2	1	1	1	1	2	15	5	-	-
Program Att - Teens		12	36	14	17	20	33	44	15	13	15	15	28	262	160	-	-
Programs - Children (0-5)		2	3	3	2	3	3	2	2	1	3	3	3	30	20	-	-
Program Att - Children (0-5)		63	106	249	56	156	435	191	60	36	226	217	172	1,967	733	-	-
Programs - Children (6-11)		1	2	2	1	2	2	1	1	-	2	2	2	18	6	-	-
Program Att - Children (6-11)		47	99	195	25	141	601	229	20	-	203	188	148	1,896	823	-	-
Programs - General Interest		1	3	2	1	1	1	1	2	-	-	-	-	12	15	31	14
Program Att - General Interest		500	778	754	400	659	695	141	383	-	-	-	-	4,310	7,090	5,266	9,400





	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hourly Average	5-9 pm Average
9-10 am	247	189	125	76	84	90		116	
10-11 am	178	165	129	73	86	125		108	
11 am- 12 pm	167	125	102	59	89	164		101	
12-1 pm	146	145	118	45	86	150		99	
1-2 pm	207	157	124	61	116	174	161	143	
2-3 pm	178	165	156	80	98	207	150	148	
3-4 pm	205	177	177	61	139	143	131	148	
4-5 pm	251	156	138	63	102	86	57	122	
5-6 pm	188	91	90	50	11			61	105
6-7 pm	134	73	166	31	7			59	101
7-8 pm	73	30	61	18	18			29	46
8-9 pm	30	14	25	9	1			11	20
Daily Total:	2004	1487	1411	626	837	1139	499		



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## **Library Director's Report**

### **Wednesday, January 21<sup>st</sup>, 2026**

**Elevator Update:** On Monday, January 12<sup>th</sup>, Bergstrom began necessary electrical updates on our elevator. Otis is checking on parts they are waiting for. I've stressed to both vendors that time is of the essence and hope to hear back from Otis soon. This has been a frustratingly long wait for patrons who depend on the elevator for access, as well as for library staff, who daily help patrons, strollers, and hundreds of children's books get up to the second floor. We all hope the elevator will be functional very soon!

**Indoor Lighting Project:** Rick Simon Electric began work on our indoor lighting project on Monday, January 19<sup>th</sup> while the library was closed for the holiday. This project was delayed due to the vendor initially receiving the wrong lights, but we should be set now.

**Story Studio:** Progress on the Story Studio is gaining speed! Tricia and Jamie Lunski completed the installation, Scott worked on numerous aspects, and Angie worked with Custom Stipes on wrapping parts of the Studio. Wesley has the recording equipment ready to go and soon will begin training staff on how to use it. There will also be an opening celebration in the near future! Stay tuned!

**Vending Machine:** The vending machine should be wrapped by the time you read this. Library staff members will be buying products and filling the machine soon!

**Library Staff Winter Party:** Our annual staff winter party was held on January 9<sup>th</sup> at Red Ray Lanes. Twenty-four library staff members and guests attended, bowled, played board games, and ate pizza and amazing desserts while having a great time! It was so much fun!

**Holiday LEGO Display:** The GFKLUG's annual LEGO display closed this past weekend after being open to the public for over 6 weeks. It was a complete thrill for library visitors, and we are so grateful for the collaboration that makes this magical display accessible to the entire community free of charge!

#### **Library Quotes of the Month:**

"A library card is the start of a journey." ~ *Barbara Kingsolver*

"A library is a house of hope. It's a place where we all, whatever our situation, can feed our ideas and develop our dreams." ~ *Doug Wilhelm*

## Upcoming Events:

January	National Braille Literacy Month
January	Financial Wellness Month
<b>January 1</b>	<b>LIBRARY CLOSED – New Year's Day</b>
January 8	Between the Panels Book Club – <i>Delicious in Dungeon, Vol 1</i> , 7:00 pm
January 13	Pints & Pages Book Club – <i>The Correspondent</i> – 7:00 pm – <i>The Tap Room</i>
January 14	Life After Life Book Club – <i>West With the Night</i> - 7:00 pm
January 15	Library Foundation Meeting – In-person and via Zoom – 4:00 pm
<b>January 19</b>	<b>LIBRARY CLOSED – Martin Luther King Jr Day</b>
January 20	<i>Great Reads Book Club</i> – <i>The Secret Book Society</i> – 7:00 pm
January 21	<i>Sudden Dread Book Club</i> – <i>Haunt Sweet Home</i> - Ely's Ivy
<b>January 21</b>	<b>Library Board Meeting – In-person and via Zoom - 4:00 pm</b>
January 22	<i>Other Worlds Book Club</i> – <i>Into the Drowning Deep</i> - 7:00 pm
January 28 7:00pm	Classic Re-Reads Book Club – <i>The Hitchhiker's Guide to the Galaxy</i> –
February	Library Lovers' Month
February	National Braille Literacy Month
February 10	Pints & Pages Book Club– <i>I Have Some Questions For You</i> –7:00 pm–Tap Rm
February 11	Life After Life Book Club – <i>All That She Carried</i> - 7:00 pm
February 12	Between the Panels Book Club – <i>Lunar New Year Love Story</i> , 7:00 pm
<b>February 16</b>	<b>LIBRARY CLOSED – Presidents' Day</b>
February 17 pm	<i>Great Reads Book Club</i> – <i>What My Mother and I Don't Talk About</i> – 7:00
February 18	<i>Sudden Dread Book Club</i> – <i>The Spite House</i> - Ely's Ivy
<b>February 18</b>	<b>Library Board Meeting – In-person and via Zoom - 4:00 pm</b>
February 19	Library Foundation Meeting – In-person and via Zoom – 4:00 pm
February 25	Classic Re-Reads Book Club – <i>Annie John</i> – 7:00pm
February 26	<i>Other Worlds Book Club</i> – <i>Edge of Collapse</i> - 7:00 pm



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## Department Reports

### Wednesday, January 21<sup>st</sup>, 2026

#### **Children's Department – Aaron Stefanich:**

The Winter Reading Program started on December 21 and will continue through the end of February.

FIRST LEGO League teams that have been meeting weekly at the library since September will compete at the Grand Forks FLL Challenge Qualifier on Saturday, January 24. Thank you to this season's sponsors of the library's robotics teams, including the Myra Foundation, Advanced Engineering AE2S, United Valley Bank, Frandsen Bank & Trust, Webster, Foster & Weston Consulting Engineers, Grand Forks Optimist Club, Butler Machinery Company, and the Friends of the Grand Forks Public Library. Thanks also to the Dakota Science Center and the University of North Dakota College of Engineering & Mines for partnering with the library for the FIRST LEGO League programs.

#### **Adult Services Department – Erica Sodeyama:**

The Ukrainian language books are all here and we will be shifting the community languages section to make room for them. ODIN helped us add records for EBSCO Learning Express to the library catalog, to make it easier for patrons to find their variety of practice tests and other resources. The audiobook weeding project is complete and we will move some of the empty shelving to the YA/Graphic Novels area.

Winter programming is underway. The recent puzzle competition was a success with 40 patrons participating. The event generated a lot of interest and inquiries about the next one. Starting in February, VITA will be here twice per week to help with patrons' taxes, and we will be hosting the UND Writers Conference workshops again next month as well. We will be changing the location of the Sudden Dread Book Club to Sweetwater in March. Aaron and I submitted the grant for the 250th celebration and are waiting for an answer. Spring programs have been finalized.

#### **Patron Services – Tonya Palmer:**

Our new clerks, Lauren Johnson and Mallory Gatzke, are settling in well and learning quickly. Another clerk, Mathia Jacobson, recently gave notice due to an impending move. Fortunately, we had a good candidate from our last round of interviews, and a new clerk has already been hired. Alyssa Suriano will start training soon.

We had another successful year with the annual LEGO Holiday Display, and we're already thinking ahead to next year's display.

We had a lot of fun at our annual Winter Party, and there are several upcoming staff team-building events, such as our first ever Reading Retreat on Martin Luther King Jr. Day, National Fun At Work Day on Jan. 30, and our Sweet Treat Potluck on Feb. 11.

#### **IT – Wesley Byzewski:**

- Shadowed Tonya and Audrey
- Updated Microsoft 365 licensing
- Started converting Publisher documents to Word documents
- Fixed large format printer

#### **Marketing Department – Angie Laxdal:**

**Content:** Our Facebook page grew by 43 followers and our Instagram grew by 7 followers. Top posts included:

- Holiday Letter / 2025 Recap (58,622 views)
- LEGO Display Promo: What stories will you uncover? (39,893 views)
- Winter Closure: Snow Day Ideas (6,931 views)
- Friends' Gift Station + Specialty Sale Reel (6,199 views)

**Wrapping Projects:** Custom Stripes will soon wrap the Story Studio and vending machine. We're also exploring a display wrap highlighting our Future-Focused and Star Library awards from the State Library. These playful, eye-catching wraps help bring our creative brand to life.

**Annual Campaign:** Throughout 2025, we invited our community to explore the many possibilities of the library through our "Free to \_\_\_\_" campaign. Each month highlighted a new way the library supports everyday life, including free to read, free to create, free to play, and free to grow. Together, these themes emphasized the freedom, access, and opportunity found within our walls.

In 2026, our story evolves. We will shift to "Find Your Joy," a yearlong theme reflected across much of our marketing and communications. This campaign celebrates the small, meaningful moments that make the library special. From the joy of getting lost in a good book to discovering something new, connecting with others, learning just for fun, and feeling welcomed, Find Your Joy invites everyone to experience the library as a place of inspiration, curiosity, and belonging all year long.

#### Marketing Activity Report (December 1-31, 2025):

- Website users – 4,530
- Website pageviews – 12,847
- Facebook average post impressions – 7,100
- Facebook engagement rate – 0.6%
- Facebook total video views – 4,114
- Facebook new page likes – 43 (total: 7,930)
- Instagram new followers – 7 (total: 1,852)
- LinkedIn new followers – 1 (total: 189)
- newsletter new subscribers – 4 (total: 1,840)