

April 15, 2010

Meeting: Library Task Force for Revitalization
Thursday, April 15, 2010 – 7 p.m.
Grand Forks Library Computer Lab

Members in Attendance: Caprice Benoit, Doug Carpenter, Paul Holje, Brian Osowski, Ann Pederson, Brian Poykko, Lana Rakow, Jeff Regimbal, Brian Schill, Rhonda Schwartz, and Susan Mickelson

Also in Attendance: Wendy Wendt and Tu-Uyen Tran

1. **Call to Order** – Susan Mickelson called the meeting to order at 7:04 p.m.
2. **Request for Proposals** – The RFQ for Architectural Services was completed, approved, and posted for distribution on April 12. A final copy is attached to these minutes. Deadline for response is May 6, 2010, and all submittals will go to Library Director Wendy Wendt. The short list of applicants will be announced on May 13, with interviews of short list firms on Thursday, May 27, at 2:00, 4:00, and 6:00 p.m. at the Grand Forks Public Library.

Ann Pederson, Jeff Regimbal, and Paul Holje agreed to serve on the committee to review proposals and determine the short list of candidates.

3. **Site Acquisition** – Doug Carpenter, representing the Site Acquisition Committee, gave a preliminary report on findings gained from initial contacts with the property owners and/or representatives.

Motion by Lana Rakow, seconded by Caprice Benoit, to remove the former Office Depot location as a site for further consideration due to the proposed price of \$2.5 million. Unanimously carried.

Discussion was held regarding the five possible sites remaining under consideration. Using the ranking system provided by Library Consultants, PA, Task Force members made adjustments to the scoring on the sites. Susan will make the necessary revisions on the spreadsheet files and distribute to all Task Force members for final approval before releasing the scoring data to the public.

Motion by Jeff Regimbal, seconded by Brian Poykko, to move forward with plans for a two-story facility and remove site ranking scores pertaining to a one-story building. Unanimously carried.

Revised score sheets are included with these minutes. The five sites remaining for further consideration are:

- #1 – East of the Alerus Center
- #2 – 32nd Street, south of Center Court
- #3 – Leever's location on Washington
- #4 – Duke Drive

#5 – New construction on current Library site

4. **City Council Presentation** – Wendy Wendt is on the agenda for the April 19 City Council meeting and the April 20 County Commission meeting to present the Library's 2009 Annual Report. Susan Mickelson will also attend to provide an update on the Library Revitalization project. Wendy and Susan will request an opportunity to meet with the City Council's Finance Committee to discuss funding options for new library construction and to begin development of a timeline for execution.
5. **Next Meeting** -- The next meeting of the Task Force will be held Thursday, April 29, at 7 p.m. in the Library Meeting Room.
6. **Adjournment** -- The meeting was adjourned at 8:30 p.m.

Duly recorded,

Susan Mickelson